



REDDING SCHOOL of ARTS  
WHERE EDUCATION AND THE ARTS CONNECT

**Redding School of the Arts**  
California Nonprofit Benefit Corporation  
Adopted Board Meeting Minutes

**Tuesday, January 10, 2023**

**Open Session: 5:00 p.m.**

Meeting called to order by Presiding Officer Jonathan Sheldon at 5:03 p.m.

Roll Call/Establish Quorum:

Jean Hatch, President	<u>X</u>
Jonathan Sheldon, Vice President	<u>X</u>
Lisa Stewart, Treasurer	<u>X</u>
Tiffany Blasingame, Secretary	<u>X</u>
Daria O'Brien, Community Member	<u>X</u>
Antonio Cota, Community Member	<u>AB</u>

Additional Non-Voting Participants

Lane Carlson, Executive Director	<u>X</u>
Wendy Sanders, Special Ed Director	<u>X</u>
Carol Wahl, Principal	<u>X (arrived @ 5:21 p.m.)</u>
Sophia Zaniroli, Vice Principal/Teacher	<u>X</u>
Robyn Stamm, Business Serv Provider	<u>X (arrived @ 5:21 p.m.)</u>
Cathleen Serna, Business Serv Provider	<u>X</u>
Rebecca Lahey, Staff Liaison	<u>X</u>

Board Recorder: Adel Morfin

Onsite Guests: Margaret Johnson

**PUBLIC FORUM for NON-AGENDIZED ITEMS & CLOSED SESSION:**

*Hearing of persons desiring to address the Board on closed session item or a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).*

- No Comments

**Adjourn to Close Session at 5:04p.m.**

- Conference with Legal Counsel – Anticipated Litigation; pursuant to subdivision (d)(2) or (d)(3) of California Government Code Section 54956.9
  - 1) Significant Exposure to Litigation: (1) Potential Case

**Resume Open Session at 5:21 p.m.**

Roll Call: Additional Non-Voting Participants Carol Wahl and Robyn Stamm joined the meeting.

**Report Out on Closed Session:**

- No action was taken by the board.

**PRESENTATIONS:**

- 2021/22 SARC Presentation – Item was tabled pending further information from CDE.

## **DIRECTORS REPORT:**

### **- Lane Carlson:**

Reported on 1/9/23 Staff In-Service day. Staff members were provided a review of RSA's Safe School Plan, CPR and First Aid recertification training, team building exercises, and WASC information. Admin also reviewed the Expanded Learning Opportunities Program (ELOP) funding guidelines and discussed potential program ideas before and after school.

## **PRINCIPAL REPORT:**

### **- Carol Wahl:**

Reported checking CDE's website for further information on the SARC, but the state has yet to publish the data files used to populate the report. Once the information becomes available it will be shared with the board.

Upcoming Events: 1/20 Chinese New Year Celebration & Assembly, 1/23 Panda Express Fundraiser to benefit the Mandarin Program, and 1/28 PTC Annual Auction.

## **VICE PRINCIPAL REPORT:**

### **- Sophia Zaniroli:**

Reported on upcoming events: 1/12 Informational Tour, 1/30 – 2/10 Great Kindness Challenge, and 2/13 – 2/24 NWEA Benchmark Testing.

## **STAFF LIAISON REPORT:**

### **- Rebecca Lahey:**

Nothing to report at this time

## **GOVERNING BOARD REPORT:**

- **Tiffany Blasingame:** Reported PTC is looking for silent auction donations. Tiffany encouraged all board members to donate what they could in support of the school. Donations can be dropped off at the front office.
- **Jean Hatch:** Nothing to report at this time
- **Jonathan Sheldon:** Nothing to report at this time
- **Lisa Stewart:** Nothing to report at this time
- **Daria O'Brien:** Nothing to report at this time
- **Antonio Cota:** Nothing to report at this time

## **GOVERNING BOARD CORRESPONDENCE:**

- No correspondence at this time.

## **CONSENT AGENDA:**

*Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.*

*It is understood that the Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.*

1.1 Approve 12/13/2022 Governing Board Minutes

1.2 Approve December 2022 Warrants

Daria O'Brien moved to approve the consent agenda as listed, seconded by Lisa Stewart. Vote 5 Ayes: 0 Nays.

**Call for Requests from the Audience to Speak to Any Item on the Agenda:**

*The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.*

- No Comments

**DISCUSSION/ACTION AGENDA:**

**2.1 Discussion: 2021/22 Financial Audit Report**

Cathleen Serna reviewed the 2021/22 Audit Report with the board. The audit report, provided by Eide Bailly LLP, is the financial statement ending 6/30/22.

RSA received one audit finding related to an overstatement of prior year ending net assets due to late guidance issued by the state with respect to certain categorical program revenues and the source of those revenues. Guidance was received after closing of the books. Ultimately, the revenues should have been recognized in 2021-2022 instead of 2020-2021.

Cathleen stated this was a common audit finding other area schools were facing as well. She and Robyn Stamm completed an audit adjustment to correct the issue, which had no financial impact on RSA, and recorded it in the appropriate year.

Overall RSA's financial statements are "in accordance with accounting principles generally accepted in the USA."

**2.2 Discussion/Action: 2020/21 North State Charter JPA Funds Transfer**

Wendy Sanders reported the North State Charter JPA dissolved 6/30/2021. According to the 6/3/2020 North State Charter JPA Advisory Board meeting minutes, it was the intention of the JPA board to disburse any remaining funds back to RSA & RSTEM, based on final ADA.

SCOE Business Services is seeking RSA board approval to proceed with the transfer of \$75,227.89 to RSA and \$30,726.89 to RSTEM, since the JPA board is no longer active.

The funds will be used towards Special Education programs and services within RSA's organization.

Jean Hatch moved to approve the funds transfer of remaining 2020/21 North State Charter JPA Funds between RSA and RSTEM, as previously directed by the North State Charter JPA Advisory Board, seconded by Tiffany Blasingame. Vote 5 Ayes: 0 Nays.

**2.3 Discussion/Action: Directions to Finance Committee for 2<sup>nd</sup> Interim Budget Development & MYP**

Lane Carlson reviewed the proposed directions to the Finance Committee for developing 2nd Interim Budget & Multi-Year projections:

- 1) Review 2<sup>nd</sup> Interim Budget using anticipated revenues based on anticipated P-2 ADA.
- 2) Expenditures should be reviewed to line up with anticipated revenue, such as materials/supplies, staffing, professional development, ESSER II & III funding, Expanded Learning Opportunities funding, Art/Music & Instructional Materials Grant, Learning Recovery Grant, Prop 28 funding, RABA Transportation, Federal and State, etc. (per year to date expenditures and costs associated with LCAP, Title 1, Title 2, Title 4) for remainder of year.
- 3) Ensure budget maintains a 20% board designated reserve over MYP.
- 4) Prepare/review MYP for fiscal solvency.

Daria O'Brien moved to approve the Directions to Finance Committee for 2<sup>nd</sup> Interim Budget Development & MYP as listed, seconded by Tiffany Blasingame. Vote 5 Ayes: 0 Nays.

**2.4 Discussion/Action: Approve Purchase and Installation of Intercom/Paging/ Bell /Clock System**

**2.4.1 World Telecom & Surveillance - Valcom Quote**

**2.4.2 AMS.Net Technology Solution Provider - Singlewire InformaCast Fusion Quote**

RSA is seeking to upgrade the current Intercom/Paging/Bell/Clock System and transition to one system. Singlewire is the software provider for the current bell system, while Valcom is the manufacturer of RSA's clocks, bells, and speaker equipment. The current software license is no longer compatible with some of the equipment which is causing technical issues. Lane Carlson introduced vendor quotes from World Telecom & Surveillance and AMS.Net Technology Solution Provider. The quotes include projected cost associated with the purchase of some new equipment, updated software license, installation, and tech support.

He reviewed cost comparisons between both vendors and recommended the board approve the World Telecom & Surveillance - Valcom Quote, as it proves to be more cost effective over a five-year period and is currently supported by SUHSD IT Dept.

Lisa Stewart moved to approve the World Telecom & Surveillance - Valcom Quote as proposed, seconded by Tiffany Blasingame. Vote 5 Ayes: 0 Nays.

**2.5 Discussion: High School Update**

**2.5.1 High School Building**

**2.5.2 High School Recruitment & Enrollment**

**High School Building:**

Lane Carlson is seeking direction from the board in order for the High School Building Committee to meet and discuss how to move forward with the construction project of the new high school building, as a result of non-funding from the Office of Public Schools Construction grant and contract termination from Gifford Construction, Inc.

Lane plans to meet with the High School Building Committee in the coming weeks to discuss new ideas and will reach out to Karl Yoder for potential financing options.

**High School Recruitment & Enrollment:**

Lane reported having received three additional high school applications for the current school year.

He plans to visit Tree of Life International Charter next month and promote the high school program.

The next high school informational night is scheduled for 1/18/2023.

**2.6 Discussion: RSA Governance & Board Development Guidebook – 1<sup>st</sup> Read**

Tiffany Blasingame reviewed the RSA Governance & Board Development Guidebook draft with the board.

The guidebook will serve as a toolkit for new board members and will be used for reference as part of the onboarding process.

A final draft will be presented for board approval next month.

**2.7 Discussion/Action: Personnel Updates**

**New Hires:**

- **Monique Reynolds – 1/10/2023 Special Ed/MTSS Administrative Assistant**

**Employment Update/Changes:**

- **Rosanna Redding – 12/16/2023 School Secretary**

**Terminations/Resignations:**

- **Julie David – 12/22/2022 School Secretary**
- **Jacob Wegner – 12/10/2022 Custodian**

Lane Carlson reported the changes in personnel. He noted Monique Reynolds first date of employment was 1/10/2023.

Lisa Stewart moved to approve the personnel updates as listed, seconded by Daria O'Brien. Vote 5 Ayes: 0 Nays.

**ADJOURNMENT:**

Meeting adjourned at 6:15 p.m.

**NEXT REGULAR MEETING:**

Date: Tuesday, February 14, 2023  
Time: 5:15 p.m.  
Location: Redding School of the Arts/Community Room  
955 Inspiration Place  
Redding, CA 96003

Governing Board Minutes Respectfully Submitted,

  
Tiffany Blasingame  
RSA Governing Board Secretary

2/14/23  
Board Approval Date